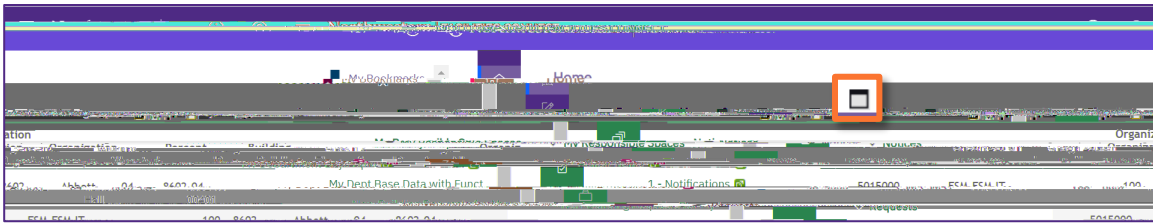SPACE VALIDATION
ACCESS AND NAVIGATION

Provides guidance on how to access and differentiate between the Space Level Allocations and Space Details screens when performing Space Validation activities.

1 From the   :

- Click the   button on the   &   pane

From the   page:

Click the drop down arrow and select
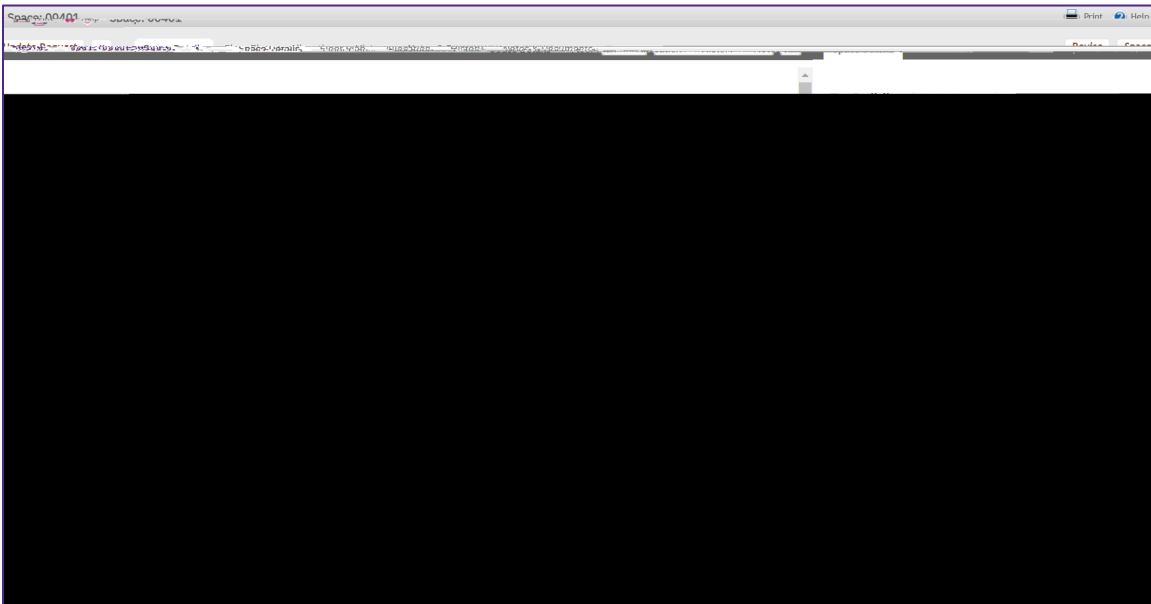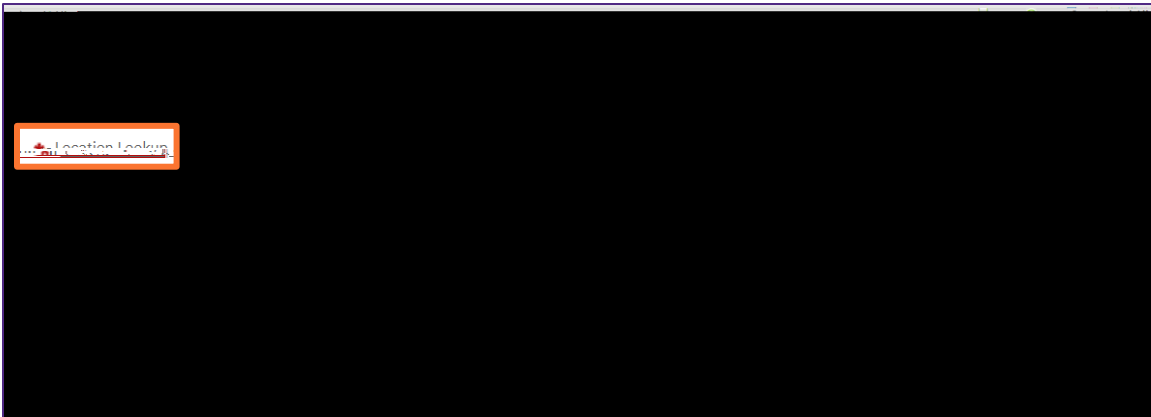
Locate a desired space by using the available

3   Upon clicking, a new   window will open.

From the   section:

●   Click the   link

SPACE VALIDATION
ACCESS AND NAVIGATION

&

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Assignees	Lab Users
Productivity Departments	Sponsored Grant
Allocation Percentages	Chartstrings
Area Allocation	Function Codes

Building/Building ID	Space Class
Room Number	Capacity
Space Description	Department Assignments
Program Class	Occupants